

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Ben Cleveland
 Title Mayor
 Date May-24

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage \$0.577/km (\$)	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
8-May-24	NSFM Spring Conference	Mileage, Meals	1103	\$ 636.43		\$ 20.00	\$ 45.00			\$ 701.43
9-May-23	NSFM Spring Conference	Meals		\$ -		20.00	45.00			65.00
10-May-24	NSFM Spring Conference	Meals		\$ -		20.00	45.00			65.00
May 8-10 2024	NSFM Spring Conference	Hotel		\$ -				307.98		307.98
May 8-10 2024	NSFM Spring Conference	Registration		\$ -					608.75	608.75
										-
										-
										-
										-
										-
										-
TOTAL										\$ 1,748.16

****Alcohol cannot be expenses by an individual to the Town of Digby**