



## **Town of Digby**

### **Administrative Policy # 2016-007**

#### **Respecting the Appointment of the Traffic Authority**

##### **Purpose:**

The purpose of this policy is for Council to appoint a Traffic Authority and Deputy Traffic Authority for the Town of Digby.

##### **Legislative Authority:**

###### **Municipal Government Act:**

**311 (1)** In this Section, “highway” and “Provincial Traffic Authority“ have the same meaning as in the *Motor Vehicle Act*.

**(2)** The council may, by policy, appoint a traffic authority for all or part of the municipality.

**(3)** A traffic authority has, within the municipality, the powers of a traffic authority of a city or town pursuant to the *Motor Vehicle Act*.

**(4)** The clerk shall notify the Provincial Traffic Authority of the appointment of a traffic authority.

###### **Motor Vehicle Act:**

**86(6)** The council of a city or town may, from time to time, appoint the city or town manager, the chief of police, or some other official of the city or town, to be the traffic authority for the city or town.

**(7)** The council of a city or town may, from time to time, appoint a member of the police force, or some other official of the city or town to be deputy traffic authority who, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, shall perform the duties and have all the authority of the traffic authority of the city or town.

**(8)** The clerk of a city or town shall forthwith send to the Provincial Traffic Authority any resolution passed under subsection (6) or (7).

##### **Policy Statement:**

It is the policy of the Town of Digby that the RCMP (Digby Detachment) be appointed as the Traffic Authority for the Town of Digby, and the Director of Public Works be appointed as the Deputy Traffic Authority. The person(s) filling those positions shall be appointed by resolution of Council and attached to this policy as Appendix “A”.

**Responsibilities:**

**Traffic Authority:**

The Traffic Authority is responsible for:

- erecting signs, markings and traffic control signals to direct and regulate traffic;
- establishing crosswalks, safety zones, traffic lanes, areas where left-turn/right-turn/U-turns are prohibited, one-way streets, tow-away zones, temporary work areas, passenger and loading zones, bus stops and taxi stands, fire lanes, no parking/no standing zones;
- issuing parade permits;
- fixing maximum rates of speed;
- designating school areas;
- designating a sidewalk or part thereof as a trail and authorizing the use of bicycles thereon; and
- making and enforcing temporary regulations to cover emergencies or special conditions (includes the winter parking ban);
- Other responsibilities outlined in the Motor Vehicle Act.

**Deputy Traffic Authority:**

The Deputy Traffic Authority, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, shall perform the duties and have all the authority of the traffic authority of the city or town.

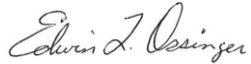
**Council:**

Council shall by resolution appoint a person as Traffic Authority and a person as Deputy Traffic Authority.

**Clerk:**

The clerk shall notify:

- the Council when an appointment is required
- the Provincial Traffic Authority of the appointment of a Traffic Authority and/or Deputy Traffic Authority

<u><b>Clerk's Annotation for Official Policy Book</b></u>	
Date of Notice: <b>May 16, 2016</b>	
Date of adoption: <b>June 6, 2016</b>	
Policy effective date: <b>June 6, 2016</b>	
I certify that this <b>Appointment of Traffic Authority Policy</b> was adopted by Council as indicated above.	
 <hr style="width: 200px; margin: 0 auto;"/>	<b>June 9, 2016</b> <hr style="width: 200px; margin: 0 auto;"/>
<b>Clerk</b>	<b>Date</b>

# Appendix “A”

## Respecting the Appointment of the Traffic Authority

### Be It Resolved

That the Council of the Town of Digby appoint the following individuals as Traffic Authority and Deputy Traffic Authority:

### Traffic Authority:

**Corporal Rob Lewis, RCMP** , is hereby appointed as the Traffic Authority as defined in Section 311 of the Municipal Government Act, and responsible for performing the duties set out in the Act.

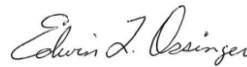
### Deputy Traffic Authority:

**Mr. Edward McCormick, Director of Public Works**, is hereby appointed as a Deputy Traffic Authority who shall, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, perform the duties and have all the authority of the Traffic Authority.

Passed in Council this 6th day of June, 2016.

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Mayor



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Municipal Clerk