

**DIGBY TOWN COUNCIL
REGULAR MEETING
Tuesday August 8, 2023
Council Chambers**

MEMBERS PRESENT: Mayor Ben Cleveland, Chair
Deputy Mayor Mike Bartlett, Vice Chair
Councillor Peter Turnbull
Councillor Paul Saulnier
Councillor William McCormick

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS:

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:00 P.M.

B. PUBLIC HEARING

B.1 None

C. AGENDA

C.1 Additions/Deletions

Two additions to the Agenda under New Business I.4 Former VIC Montague Row and I.5 Parking on First Avenue.

C.2 Approval

Motion

Moved by Councillor McCormick and seconded by Councillor Saulnier that the Agenda for August 8, 2023 be as approved with two additions under New Business I.4 Former VIC Montague Row and I.5 First Avenue Parking.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 July 4, 2023

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that the Minutes of July 4, 2023 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Dalhousie Medical Conference

Mayor Cleveland was able to speak with the Community Navigator there will be a roll for the Town in the event they will have a booth as well as a package for medical professionals.

G. REPORTS

G.1 Chief Administrative Officer Report

The Chief Administrative Officer was presented. The Province has awarded funding to the Town for the Beautification and Streetscapes for \$25,000 as well as an Assistant Water Operator for \$11,539 and a Provincial Capital Assistance Program funding for \$14,000. The Commissionaires corresponded back with a cost of \$24.85 plus GST for the parking enforcement per hour at this point in time the By Law Officer is able to do random enforcement times so we might not need the Commissionaires assistance at this time. The new Service Exchange agreement has been drafted however there are still questions regarding the new agreement but it is mostly good news for the Town of Digby. The list has been prepared for those who will be on the tax sale listing the tax clerk is working on the notices that will be going in the mail.

G.2 Committee of the Whole Report

There is four recommendations coming forward from the Committee of the Whole.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council appoint the Designing Engineer for the Mount Street project (Victoria to King Street) to DeWolfe and Morse Surveying Ltd. In the amount of \$100,100 Plus HST.

Motion Carried.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that Council award the tender for the purchase of a Hybrid SUV to Belliveau Motors in the amount of \$49,944.79 Including HST.

Motion Carried.

Motion:

Moved by Councillor McCormick and seconded by Deputy Mayor Bartlett that adopt the Healthy Eating Policy as presented.

Motion Carried.

Motion:

Moved by Councillor Saulnier and seconded by Deputy Mayor Bartlett that effective August 1, 2023 the Digby Food Bank rent will be \$4,500.00 plus HST until December 21, 2023. As of January 1, 2024 the rent will increase to \$917.00 plus HST per month. The Town will forgive the

substantial rent owing from March of 2023 to July of 2023. The Foodbank will be requested to provide the Town of Digby Financial Statements.

Motion Carried.

G.3 Digby Area Recreation Commission

The DARC report was distributed to Council one item to note is that new climbing wall opening is tonight.

G.4 Digby Area Tourism Association

At the most recent meeting DATA didn't have a quorum so no official meeting was held.

G.5 Planning Advisory Committee Report

The July 18, 2023 Planning Committee is making two recommendations one for redesignate lands owned by the Town of Digby on Shore Road and amend the LUB Map to rezone lands from Commercial Resort to Residential Comprehensive Development. And that land owned by the Town of Digby on Third Avenue be changed from Institutional to Residential Low Density.

Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the Town of Digby gives first reading to the amendment to the Municipal Planning Strategy's Generalized Future Land Use Map to redesignate lands of the Town of Digby at Shore Road (PID 30382816) from Commercial to Residential

And that

Schedule A of the Land Use By-Law (Zoning Map) be amended to rezone lands of Digby at Shore Road (PID 30382816) from Commercial Resort to Residential Comprehensive Development District.

Motion Carried.

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Town of Digby gives first reading to amend Schedule A of the Land Use By-law (Zoning Map) to rezone land of Digby at Third Avenue (PID 30382808) from Institutional (INS) to Residential Low Density (RLD).

Motion Carried.

Council discussed a date of September 5, 2023 at the Public Hearing date and following that will be the second and final reading of the amendments.

H. CORRESPONDENCE

H.1 Lynda Strauss-Boondockers

The Town received correspondence from Lynda Strauss regarding camping at the Shore Road VIC Site. There is a Campground located just down the road that is within the town limits. The other side of that is garbage and human waste being left at that site. The Office of the CAO will contact the lady from boondockers back.

I. NEW BUSINESS

I.1 Second and Final Reading-Flyer Distribution By-Law

The Flyer Distribution By Law is coming forward for second and final reading.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Saulnier that Council give second and final reading to the Respecting the Distribution of Flyers by Law #2023-02.

Motion Carried.

I.2 Debenture Pre-Approval of Interest Rate

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that Council approve a resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate as presented.

Motion Carried.

I.3 Second and Final Reading Deed Transfer Tax by law

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that Council give second and final reading to The Deed Transfer Tax By-law #2023-01.

Motion Carried.

I.4 Former VIC Montague Row

Deputy Mayor Bartlett asked about the former VIC and we need to ensure that folks are being directed to the correct location on Shore Road rather than Montague Row. The visitor count this year we will also be adding the Clean Leadership number to that total as they are interacting with visitors on the water front.

I.5 Parking on First Avenue

It would seem that folks are parking on the street near the apartment building close to Town Hall on First Avenue which causes an issue with delivery drivers trying to deliver and travel on First Avenue they should not be parking in the street right away we will have our By law enforcement officer monitor the location.

J. IN CAMERA

J.1 Legal

J.2 Personnel

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council move to In Camera for Legal and Personnel.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor McCormick that Council move out of In Camera for Legal and Personnel.

Motion Carried.

K. ADJOURNMENT

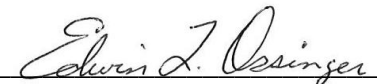
Motion:

Motion for adjournment was moved by Councillor Saulnier and seconded by Councillor McCormick at 7:27 P.M.

Motion Carried.



Mayor



Clerk