# TOWN OF DIGBY COMMITTEE OF THE WHOLE Tuesday February 16, 2021 Town Hall 6:00 PM AGENDA

#### A. CALL TO ORDER

#### B. AGENDA

- **B.1** Additions/Deletions
- B.2 Approval
- C. DELEGATIONS/PRESENTATIONS C.1 WestFor & Torchlight Presentation
- D. MINUTES OF PREVIOUS MEETING D.1 January 18, 2021

# E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

# E.1 Downtown handicap parking

#### F. STAFF REPORTS

- F.1 Chief Administrative Officer a) Report
- F.2 Director of Finance a) Report b) Statement of operations
- F.3 Director of Public Works
  - a) Report

### F.4 Special Constable

- a) Dangerous and Unsightly Administrator Report
- b) Protective Services Report

#### G. CORRESPONDENCE

G.1

#### H. NEW BUSINESS

- H.1 Traffic lights
- H.2 Draft HR Policies
  - a) Provision of Work Place Apparel Policy
  - b) Smoke Free Workplace Policy

# H.3 Draft Administrative Policy

- a) Covid-19 Response Policy and Standard Operating Procedure
- I. IN-CAMERA

I.1

J. ADJOURNMENT