

**DIGBY TOWN COUNCIL
REGULAR MEETING
Tuesday September 5, 2017
COUNCIL CHAMBERS
6:00 P.M.**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Brinton, Executive Assistant

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting or order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under New Business J.3 Town Public Works Crew.

C.2 Approval

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Agenda of September 5, 2017 be approved as presented with one addition under New Business J.3 Town Public Works crew.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 August 8, 2017

Deputy Mayor Brittain noted a spelling error under F.1 resend should be rescind and under J.2 should read sign posts rather than our poles.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Minutes of August 8, 2017 be approved as amended.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

- F.1** Mayor Cleveland updated the Council on a letter we sent to our MLA regarding the Doppler radar system our letter had been forwarded to the appropriate person.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO updated the Council on the Administrative Policies that are being worked on Video Surveillance Policy and the Records Management Policy. The Video Surveillance policy will include a policy statement and procedures that are consistent with the FOIPOP act due to the Town having video surveillance system in place that monitors public spaces. Both policies are being drafted now and are anticipated to be presented to the September Committee of the Whole. The MGA review project team will be working on several items in the coming months. The Visitor Information Center will be receiving additional funding of \$1000.00 this will be used to provide a mobile charging station for phones and tables and will also upgrade the public internet kiosk at the Visitor Information Center. The Wharf Rat Rally command center was established here at the Town Hall. The Rally brought a few challenges here at the Town Hall with the issuing of the residence passes there are always residents that insist they need a pass to access their property after explaining the road closures some still insist they need a pass. Overall the distributing of passes went well. And minor issue with a vendor on private property occurred on Friday and that was quickly resolved with the assistance of the RCMP.

G.2 Committee of the Whole Report

The Committee of the Whole report is recommending the adoption of the Council Member and Chief Administrative Officer expense claim and reporting forms.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Council adopt the Council Members and Chief Administrative Officer Expense Claim Form and Expense Reporting Form.

Motion Carried.

H. Correspondence

H.1 Letter-Airport Privatization

Mayor Cleveland received correspondence asking for the support of the Town Council for the federal government consideration for the for-profit-privatization of Canada's airports. With the information provided in the email Council was not comfortable writing a letter to our MLA or making a

resolution for this request. Perhaps when Warden MacAlpine from the Municipality of Digby returns from a trip we can discuss this together and make a decision on support for this initiative.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Right to Know Proclamation

In 2016 Council did a proclamation for the International Right to Know Week we have received a request from the Office of the Information & Privacy Commissioner asking if we would like to participate this year. Deputy Mayor Brittain addressed Council and spoke about the policy currently in place that does not permit the issuance of proclamations and that we should adhere to the policy.

J.2 Housing Needs Assessment

The Tri County Women's Center is working with communities across Western Nova Scotia to obtain funding for a housing needs survey project they are asking for a grant of \$250.00 from the Town of Digby.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that a \$250.00 grant be given to the Tri County Women's Center for the Housing needs assessment project.

Motion Carried.

J.3 Public Works Crew

Councillor Harvieux asked this to be added to the Agenda Public Works has done a great job cleaning the Town up after events this summer and as well all year round. Councillor Harvieux would like to see if a thank you letter can be written to the Town Works Crew in acknowledgment of their hard work. The CAO updated the Council that the two summer students that we had this year were two exceptional workers they will be staying on for weekends until Thanksgiving.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned moved by Councillor Harvieux and seconded by Councillor Bartlett at 6:36 PM

Motion Carried.

Mayor

Clerk

