

**DIGBY TOWN COUNCIL
REGULAR MEETING
Tuesday July 4, 2017
COUNCIL CHAMBERS
6:00 P.M.**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Brinton, Executive Assistant

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting or order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

None.

C.2 Approval

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Agenda of July 4, 2017 be approved as presented.

Motion carried.

D. DELEGATIONS & PRESENTATIONS

D.1 Brenda LaGrandeur-Western Regional Enterprise Network

Brenda LaGrandeur thanked Council for the opportunity to come and speak. Brenda is Originally from Lower East Pubnico and moved to the west coast and now is back in Nova Scotia. Brenda's position with the WREN is the Connector Program which connects recent grads, professionally trained newcomers and boomer anglers as well as underemployed skilled local people with business leaders in Western NS. The goal of the program is to have 50 connectees and 50 connectors and help 1 in 3 find employment. Brenda spoke about not being familiar with the Digby area however if anyone becomes aware of an individual that could use this service please reach out to her. Brenda has reached out to the NSCC here in Digby which may be a great place to start. Council thanked Brenda for coming to present and to keep up the great work provided through this program.

E. MINUTES OF PREVIOUS MEETING

E.1 June 5, 2017

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Minutes of June 5, 2017 be approved as presented.

Motion Carried.

E.2 June 19, 2017 Public Hearing

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the Minutes of June 19, 2017 Public Hearing are approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

F.1 Letter of Authority Application Re: Non-motorized trail on the abandoned rail line

Mayor Cleveland asked Council what their wishes were on the Letter of Authority Application are we interested in amending the application to allow motorized vehicles on the rail line as discussed at the public hearing. Council discussed several options for the application.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the Letter of Authority Application be amended to allow motorized use from Victoria Street to Prince William Street (Heritage Center) and from Pleasant Street to Queen Street.

Motion Carried.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO provided a detailed report of the recent AMANS conference. Deputy Mayor Brittain said she liked that the CAO has provided a detailed report for the conference and was good to see that. The CAO also wanted to discuss some history of park benches. In May of 2000 council approved the installation of 10 benches and 5 bike racks in the Town with a company called Wade Pro. After the promenade was redone this summer the bike rack was placed back on the promenade with the approval of the CAO however it was placed in an area that restricted access and was bolted down. The bike rack was removed until the time that the CAO could receive Council direction on the placement of commercial advertising on the promenade. Discussion ensued on a better location for the bike rack as they do get some use.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council restrict any commercial advertising on the Promenade and in Digby Center.

Motion Carried.

The CAO also wanted to discuss Memorial Benches and picnic tables the CAO received a call after the last Committee of the Whole meeting and the discussion around the memorial benches this person wanted to sponsor a bench in memory of a loved one. The CAO distributed to Council a detailed package on various bench and

plaques that are available to choose from as well as a copy of a program that is being used by the Town of Truro for memorial benches. Council discussed the Fishermen's park and the boardwalk as potential location for the benches. We may want to have a different bench at Fishermen's park then along Admirals Walk. Discussion on the color and style of bench was determined. Admirals walk will have the same benches as the promenade and the Fishermen's Park will have the classic riverside with arms.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve the purchase of eleven benches in total. Four to be located at Fishermen's Memorial Park and the remainder along Admiral's Walk for a memorial bench the cost will be \$500.00 per bench.

Motion Carried.

G.2 Committee of the Whole Report

The Committee of the Whole report is included in the package.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that a \$2,000.00 grant for the Visitor Information Counselor position on the Fundy Rose Ferry for the 2017 season be given to Digby Area Tourism Association.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Amended Residential Leaf and Yard Waste Policy be approved.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that Council approve the purchase of the new street sign blades.

Motion Carried.

G.3 Digby Area Recreation Commission

The DARC report was included in the package. Director of Finance asked about Recreation Manager Report and the repair to the arena parking lot. This is not repair to the paving project done a few years back this is the risers for the manhole cover are to low and need to be fixed.

G.4 FCM Conference Report-Councillor Harvieux

Councillor Harvieux submitted a report from the FCM Conference he attended in June. Deputy Mayor Brittain was pleased to see this report from Councillor Harvieux on the conference.

H. Correspondence

H.1 Letter-Digby Area Tourism Association

Council received a thank you letter from DATA on the recent funding that was approved under the Grants and Contribution Program.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Audit Committee

The Director of Finance discussed with Council a date for an upcoming meeting to review the Financial Statements so that they can be presented at the August Council Meeting. Tuesday August 1, 2017 at 2:00 PM was the date selected by the Audit Committee. Something else to consider is having an outside person sit on the Audit Committee this decision does not have to be made at this time but should be considered for the future.

J.2 Capital Budget

The Director of Finance presented to Council the 2017/18 Capital Budget there are still Sections that need to be completed we do not have Capital items from the Digby Fire Department. The draft presented are Town Capital Budget \$799,400 and Digby Water Commission Capital Budget of \$77,000. Large ticket items would include Lift Station upgrades and backup power plug and switch to two of the lift stations. paving in the Town in various locations. One ton truck for public works. Boardwalk at Digby Center will need to be replaced. The CAO also mentioned to Council that the Town Hall building will require some maintenance to the exterior of the building in the future. The Capital Budget is not being passed tonight however a few items require preapproval from Council as they are in need of being done right away.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the following Capital Projects: Digby Center boardwalk replacement, Band Stand new railings, fascia, soffit, and seats, Backup Power Plug & Switch lift stations 1 and 2 and Computer Server.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that Council approve \$15,000.00 of operating funds to do a study to find out how to effectively and efficiently reduce water infiltration in the sanitary sewer system.

Motion Carried.

J.3 Nova Scotia Keltic U18 Women's Rugby

A letter was delivered to the Town Hall from Heather Stanton with the Nova Scotia Keltics U18 Women's Rugby asking for financial assistance for championship competition. At this time Council does not wish to sponsor this competition.

K. IN CAMERA

K.1 None.

DIGBY TOWN COUNCIL
July 4, 2017

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned moved by Councillor Bartlett and seconded by Councillor Harvieux at 8:22 PM

Motion Carried.

MAYOR

CLERK