

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
JUNE 7, 2010**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Mike Bartlett  
Councillor Jean Brittain  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Danny Harvieux

**STAFF PRESENT:** Tom Ossinger, CAO  
Matthew Raymond, Director of Finance  
Susan Rice, Administrative Assistant  
Leslie Young, Accounts Payable Clerk

**REGRETS:** Councillor Ron Matsusaki

**A.** Mayor Cleveland called the meeting to order at 7:00 PM.

**B. AGENDA**

**B.1 Approval of the agenda**

**Motion:**

*Moved by Deputy Mayor Bartlett and seconded by Councillor Harvieux that the agenda of June 7, 2010, be approved with the following additions under new business H.3 Josie Zakhour and H.4 Cannon Plaques.  
Motion carried.*

**C. DELEGATION**

None.

**D. MINUTES OF THE PREVIOUS MEETING**

**MOTION:**

*Moved by Councillor Harvieux and seconded by Councillor Brittain that the minutes of May 3, 2010 are approved as presented.  
Motion carried.*

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**E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**E.1 Rezoning of Property on Mount Street (PID 30226609) from R1 to R2-second reading.**

Councillor Manzer declared a conflict of interest.

**Motion:**

***Moved by Councillor Brittain and Seconded by Deputy Mayor Bartlett that second reading is given to the amendment of Town of Digby LUB (2000) allowing the Lands of Brian R Manzer located at Mount Street (PID #30226609) to be rezoned from Low Density Residential R-1 to Multiple Residential R-2 to enable the development of comprehensively planned grouped residential dwelling development. Motion Carried.***

The Development Officer stated that he will discuss with the Superintendent of Public Works about the drainage issue on the discussed property. After the Development Officer does an advertisement, the general public has 14 days to appeal Council's decision to the Nova Scotia Utility and Review Board. After the 14 days are up and the Development Officer confirms with the Utility and Review Board that there were no appeals received, then the site plan approval process can begin.

**E.2 Amendment of the LUB 2000-second reading**

**Motion:**

***Moved by Councillor Brittain and Seconded by Councillor Harvieux that second reading is given to the amendment of Town of Digby LUB (2000) that Part 2-3(1) of the Digby Land Use By-law be amended by adding the following new use: " All uses permitted in the Low Density Residential (R-1) Zone subject to R-1 Zone requirements" Motion Carried.***

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Councillor Manzer returned to the meeting.

**F. REPORTS**

**F.1 FINANCE COMMITTEE/ADMINISTRATION  
COMMITTEE**

Report for May 2010 was reviewed and accepted.

**Motion:**

*Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the accounts payable in the amount of \$323,638.78 be approved for payment for the month of May.*

**Motion Carried.**

**F.2 FIRE, POLICE, AND LICENSE COMMITTEE**

Report for May 2010 was reviewed and accepted.

**Motion:**

*Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve that a No Parking Sign be posted 7.5 meters on the South East corner of King and Sydney Street.*

**Motion Carried.**

**F.3 STREETS, SEWER, AND PUBLIC PROPERTY  
COMMITTEE**

Report for May 2010 was reviewed and accepted.

**A. Policy #2010-03 Expenditure of Public Funds for  
Bottled Water**

**Motion:**

*Moved by Councillor Brittain and seconded by Councillor Harvieux that Council approve Policy #2010-03 Expenditure of Public Funds for Bottle Water effective July 1, 2010*

**Motion Carried.**

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**B. Policy #2010-02 Vehicle Idling**

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that Council approve Policy #2010-02 Vehicle Idling effective July 1, 2010.***

**Motion Carried.**

**C. Retaining Wall at the Digby Centre**

The CAO will discuss with the Superintendent about the widening of the former retaining wall at Digby Centre.

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Turnbull that Council approve to move forward in having only an entrance going into the Digby Centre from Water Street beside Amirault's Photography and Shoreline Restaurant and the exit at Water Street beside the House of Wong and the Courier Building with the flower beds at the entrance and exit.***

**Motion Carried.**

**D. Policy #2010-05 Committees of Council**

Discussion ensued regarding Section 29 of the policy "Provisions regarding the appointment of Council/Citizen Members to Boards, Commissions, and Authorities." Section 29 be in a Schedule A and add Upper Clements Park and Medic Committee to the list. The Executive Committee is a new Committee and will consist of the Mayor, Deputy Mayor and one councillor. The role for this Committee is to do an annual performance of the CAO and do up the agenda for the Committee of the Whole. The Nominating Committee had always been just the Mayor. A question was asked does the Nominating committee need to meet more than once a year or would it need to meet more often. The Nominating Committee should meet to discuss the appointment of citizen representatives.

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**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that council approve the Policy#2010-05 on Committees of Council with an addition for Section 29 be in a Schedule A.  
Motion Carried.***

**E. Policy #2010-06 Citizen Advisory Committees Policy**

Council discussed Section 7 of the Citizen Advisory Committees Policy regarding full Council attendance at the MPS/LUB reviews. Council stated that anything to do with long-term planning Council should be involved.

**Motion:**

***Moved by Councillor Harvieux and Seconded by Councillor Brittain that council approve Policy #2010-06 on Citizen Advisory Committee Policy.  
Motion Carried.***

**F. Policy # 2010-04 Council Meetings and Proceeding**

Council discussed the time of the regular council meetings moving from 7 pm to 6 pm the council decided to wait and see how the Committee of the Whole meeting go they will be at 6 pm.

**Motion:**

***Moved by Councillor Brittain and Seconded by Deputy Mayor Bartlett that council approve Policy #2010-04 on Council Meetings and Proceeding.  
Motion Carried.***

Policy# 2010-05, Policy #2010-04, Policy #2010-06 will all be effective as of July 1 2010.

**F.4 TOURISM COMMITTEE**

Report for May 2010 was reviewed and accepted as presented.

**F.5 TIDEVIEW TERRACE**

Report for May 2010 was reviewed and accepted as presented.

**F.6 DIGBY AND AREA RECREATION COMMISSION**

Report for May 2010 was reviewed and accepted as presented.

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**F.7 LIBRARY BOARD**

Report for May 2010 was reviewed and accepted as presented.

**F.8 WASTE CHECK**

Report for May 2010 was reviewed and accepted as presented.

**F.9 PLANNING ADVISORY COMMITTEE**

No meeting. No report.

**F.10 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

Meeting was held but not enough in attendance for quorum.  
Another meeting will be held to deal with an issue.

**F.11 WATER COMMISSION**

No report.

**F.12 INDUSTRIAL COMMISSION**

No meeting. No report. The Mayor stated that the meeting will be held on Tuesday June 8, 2010.

**F.13 DIGBY AREA LEARNING ASSOCIATION**

Report for May 2010 was reviewed and accepted.

**F.14 SENIOR SAFETY BOARD**

Report for May 2010 was reviewed and accepted.

**F.15 PESTICIDE COMMITTEE**

A newsletter outlining changes to Bill 61 will be sent with the Flyer Service. The Pesticide committee is asking for \$250.00 for the cost of delivery of the newsletter with the Flyer Service.

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that \$250.00 be give to Pesticide committee for newsletter delivery cost.***

**Motion carried.**

**F.16 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY**

No report, Mayor Cleveland was away.

**F.17 CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Report for May 2010 was reviewed and accepted.

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**F.18 POLICE ADVISORY BOARD REPORT**

No meeting. No report.

**F.19 AIRPORT COMMITTEE**

Report for May 2010 was reviewed and accepted.

**F.20 MAYOR'S REPORT**

Report for May 2010 was reviewed and accepted as presented.

**F.21 UPPER CLEMENTS PARK**

No report.

**G. CORRESPONDENCE**

**G.1 Letter from the Municipality of Digby-Medical Centre-Southwest Health.  
Information item.**

**G.2 Letter from the Municipality of Digby-Medical Centre-Digby & Area Health Services Foundation  
Information item.**

**H. NEW BUSINESS**

**H.1 Better Safe than Sorry Advertisement**

Council discussed not placing an ad this year in the publication.

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that we decline to participate this year.  
Motion Carried.***

**H.2 Letter to Princess Josie Zakhour**

Council discussed sending a letter to Princess Josie congratulating her on placing 1<sup>st</sup> Lady in Waiting at the Apple Blossom Festival.

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Harvieux that a letter be sent to Princess Josie Zakhour.  
Motion Carried.***

**H.3 Cannon Plaques**

Council discussed the plaques. They are at the Town Hall and they will be installed this year. The CAO stated that the flower boxes will be planted this week.

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**H.4 In Camera- Staff Issues**

**Motion:**

***Moved by Councillor Brittain and Seconded by Deputy  
Mayor Bartlett to move to In Camera***

**Motion Carried.**

Council returned to regular session.

**I. ADJOURNMENT**

There being no further business the meeting adjourned on motion of  
Councillor Turnbull and Councillor Harvieux TIME: 9:20 p.m.

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**MAYOR**

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**CLERK**