

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
AUGUST 4, 2009**

MEMBERS PRESENT: Mayor Ben Cleveland
Councillor Jean Brittain
Councillor Brian Manzer
Councillor Peter Turnbull
Deputy Mayor Mike Bartlett

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Susan Rice, Administrative Assistant

REGRETS: Councillor Danny Harvieux
Councillor Ron Matsusaki

A. Mayor Cleveland called the meeting to order at 7:00 PM.

B. AGENDA
B.1 Approval of the agenda

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Manzer that the agenda of August 4, 2009, be approved with the following addition under correspondence G.1 Letter from the Municipality of Digby, and G.2 Canadian Tourism Project.

Motion carried

C. DELEGATION
None.

D. APPROVAL OF MINUTES OF PREVIOUS MEETING JULY 6, 2009

Motion:

Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the minutes of July 6, 2009, be approved as presented.

Motion carried

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E. BUSINESS ARISING FROM THE MINUTES

E.1 Crow Whaler

The CAO emailed the CAO of the Town of Kentville in regards to a crow whaler but there has been no response. A temporary solution was that we purchase a can of air (air horn) and use it when necessary.

F. REPORTS

**F.1 FINANCE COMMITTEE/ADMINISTRATION
COMMITTEE**

Report for July 2009 was reviewed and accepted.

Motion:

Moved by Councillor Manzer and seconded by Councillor Brittain that the accounts payable in the amount of \$341,033.17 be approved for payment for the month of July.

Motion Carried

Motion:

Moved by Councillor Manzer and seconded by Deputy Mayor Bartlett that we donate \$770.00 to the Municipality of Digby to help support the International Air Rally in celebrating 100 years of flight.

Motion Carried.

F.2 FIRE, POLICE, AND LICENSE COMMITTEE

Report for July 2009 was reviewed and accepted as presented.

F.3 STREETS, SEWER, AND PUBLIC PROPERTY COMMITTEE

Report for July 2009 was reviewed and accepted as presented. A letter was sent to Joey Hattie in regards to a Beer Garden on his property located on Water Street.

F.4 TOURISM COMMITTEE

No report. The tourists are down 24% in July.

F.5 TIDEVIEW TERRACE

No meeting. No report.

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F.6 DIGBY AND AREA RECREATION COMMISSION

Report for July 2009 was reviewed and accepted as presented. The Digby Area Recreation is sponsoring a princess for this year's Scallop Days Festival.

F.7 LIBRARY BOARD

No meeting. No report.

F.8 WASTE CHECK

Report for July 2009 was reviewed and accepted as presented. A question was asked on where does the recycling go to and what do they do with it. One of the Councillor informed Council on the process of recyclables at Scotia Recycling. Waste check would like for each municipal unit to send a letter in regards to the surplus and that we wait for a form letter from Waste Check to see how to word it.

Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that a letter be sent to the Resource Recovery Fund Board concerning the retainment of surplus in the amount of \$1,493,305 larger than the amount of the budget of \$88,000.

Motion Carried.

F.9 PLANNING ADVISORY COMMITTEE

No report was presented. There was a meeting on July 29, 2009, and the Committee is working on the MPS/LUB/ICSP. Councillor Brittain informed Council that the Committee is looking at the overall planning process of the Town, as well as looking at a map of the Town for future zoning. This document that is being done is very important and she suggested that all councillors should be involved with this process. There are three options she put forward to Council and they were as follows:

1. Leave the Planning Advisory Committee the way it is,
2. All Council sit on the Committee until the document is completed, and
3. Keep the Committee the same and let Council sit on the meetings but in an observation only capacity.

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Motion:

Moved by Councillor Brittain and seconded by Councillor Manzer that all Councillors be members of the Planning Advisory Committee until the MPS/LUB/ICSP is completed and then revert the Committee back to status quo.

Motion Carried

F.10 REGIONAL EMERGENCY MEASURES ORGANIZATION

An ad went out for a REMO Coordinator and we only received one applicant and it was a staff member from the Municipality and is very qualified for this position. The CAO from the Town and the Deputy CAO from the Municipality discussed this issue and the suggestion was that the ad be revamped and readvertise for the position. There will be tabletop Cruiseship exercise at the end of the month.

F.11 WATER COMMISSION

No report.

F.12 INDUSTRIAL COMMISSION

No report.

F.13 DIGBY AREA LEARNING ASSOCIATION

No report.

F.14 SENIOR SAFETY BOARD

No report. The Board is looking for a Town representative and received one application to date.

F.15 PESTICIDE COMMITTEE

Report for July 2009 was reviewed and accepted as presented. A newsletter has been completed and sent out to the citizens of Digby.

F.16 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY

No meeting. No report.

F.17 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Report for July 2009 was reviewed and accepted as presented.

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Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that the private road known as "Stan Vidito's Lane" be designated as a public street with a 65' right of way and be given an official name to facilitate future development and civic numbering.

Motion Carried.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that the official name for the street be named Stan Vidito's Lane.

Motion Carried.

Motion:

Moved by Councillor Manzer and seconded by Councillor Turnbull that Council approve funding of the upgrade of lift station #5 not to exceed \$45,000 as per the Hiltz and Seamone estimate, to be included in year 1 of the 5 year 2009/10 capital investment plan.

Motion Carried.

F.18 POLICE ADVISORY BOARD REPORT

Report for July 2009 was reviewed and accepted as presented.

F.19 AIRPORT COMMITTEE

Report for July 2009 was reviewed and accepted as presented.

F.20 MAYOR'S REPORT

Report for July 2009 was reviewed and accepted as presented.

The Mayor stated that he will be meeting with Lord Digby Jones on August 12, 2009.

G. CORRESPONDENCE

G.1 Letter from Municipality of Digby

CAO Linda Fraser sent a thank you letter to the Town expressing their thanks to Kevin Mackin for helping Barry Faulkner on the weekend. Council asked if we have an employee help out in the Municipality if the employee gets hurt is he covered under Worker's Compensation.

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G.2 Canadian Tourism Project

The CAO presented an email to Council informing them that there will be a film crew in Digby on Sunday, August 9, 2009 to film the Scallop Days Festival.

H. NEW BUSINESS

H.1 First Reading of Bylaw #2009-06 Town of Digby Streets and Sidewalks Bylaw

The CAO read the changes to the bylaw. A discussion was had regarding the number of sandwich boards per civic address.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Brittain that the first reading of bylaw #2009-06 Town of Digby Streets and Sidewalks Bylaw be approved as presented.

Motion Carried.

H.2 First Reading of Bylaw #2009-05 Town of Digby Public Places Bylaw

The CAO read the changes to the bylaw.

Motion:

Moved by Councillor Brittain and seconded by Councillor Manzer that the first reading of bylaw #2009-05 Town of Digby Public Places Bylaw be approved as presented.

Motion Carried.

I. QUESTION PERIOD

None.

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J. ADJOURNMENT

There being no further business the meeting adjourned on motion of
Councillor Brittain and Councillor Manzer

TIME: 8:20 p.m.

MAYOR

CLERK