



Town of Digby

Request for Proposal Documents

Art Installation Downtown Promenade

Overview

The Town of Digby is seeking to commission a work of public art, to be installed on the north side of the promenade located at 60 Water Street (behind the Digby Cenotaph). This art installation should fit the theme of the promenade and surrounding area and will become part of the Town of Digby's permanent art collection. The Town of Digby Council will administer the selection process. **Multiple proposals may be accepted.**

Background

The Digby waterfront promenade was built in 1970's and has been an attractive destination for both locals and tourists alike. The original art murals, wooden pieces that depict sailing ships have exceeded their useful life and require replacement. This art request is part of the rehabilitation of the Digby promenade that was started in 2016 with the replacement of the promenade decking and other additional improvements.

Project Description

The Town of Digby is looking for any and all proposals for an installation that would commemorate the town's history and create a lasting legacy for the community. The project will also be part of Canada's 150th legacy initiative. The RFP is open to variety of ideas and encourages bidders to consider traditional and nontraditional works of art. The artwork is intended to be installed on the promenade facing side of 62 Water Street (Marshalls Gifts & Souvenirs).

Requirements

1. Clearly identify the media/medium in which the artwork will be created and the concept of what is being proposed.
2. Provide dimension details, special details, specific space allocations, and other details referring to suspension, use of existing structures/buildings, etc.
3. Develop a detailed budget, for your proposal, to include all aspects of the project from conception through to installation.
4. Provide a timeline for your work.
5. Please identify method of installation.
6. Provide notes on care of artwork(s) after installation.
7. Whereas the Town will place liability insurance for artwork done on the site, the artist is responsible to insure and provide proof of such, for his/her artwork up to and including installation.
8. Part of the artist's proposal must include the artist's responsibility during installation. It is expected that the artist will do all that is necessary to ensure an easy and smooth installation of artwork.
9. Please identify considerations undertaken to ensure longevity of the artwork, address any safety concerns and be structurally resistant to vandalism.
10. If the Artist chooses to submit renderings, please limit size of two dimensional renderings to 8 ½" x 11". If a rendering is submitted, please provide a summary of drawing notes.
11. Identify materials to be used (detailed).

Evaluation Process

The following criteria will be used in the evaluation process:

Artistic merit, the inherent quality of the proposal in terms of its vision, design, aesthetics and excellence

1. Appropriateness for the site
2. Feasibility of construction
3. Public Safety/Welfare
4. Appropriate degree of durability

5. Resistance to vandalism
6. Ease of maintenance and repair
7. Degree to which the installation meets sustainability criteria

Contact Information

E. Tom Ossinger, Chief Administrative Officer
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Submission Deadline:

Request for Proposals are to be submitted to the Office of the Chief Administrative Officer, 147 First Avenue, PO Box 579, Digby, NS B0V 1A0 in a sealed envelope clearly marked, **“Promenade Art Installation - RFP”** and are to be received no later than **12:01 PM local time, Monday April 3, 2017.**